#### THE DEDICA ANTHOLOGY

**Precept Heme Summit** 

Proposal from Anantara Palazzo Naiadi Rome Hotel

We thank you for your request and for your interest towards Palazzo Naiadi. We are pleased to propose you here after, our best offer for your event :

#### **Proposal Details**

**RFP Name** Precept Heme Summit

RFP Code ZNNQG7ZHHKC

**Event Name** Precept Heme Summit

Response Date Fri, 10-Mar-2017 9:50 AM Proposal Status Declined

Supplier Name Anantara Palazzo Naiadi Rome Supplier Type Hotel

Hotel

**Chain** Minor Hotel Group

**Brand** Anantara

Commission? Yes - 10.00%



**Proposal Introduction** Thank you for your request and for your interest in Boscolo Exedra Roma - Autograph Collection.

While proudly introducing to you our hotel plus points, do feel free to contact us for any further information, we will be more than happy to assist you in perfecting your event!

In order to give you some more information about our property we would like to point

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out three things that will be of value to you and that make the Boscolo Exedra Rome a great fit for your upcoming event:

- Free internet in our rooms, meeting rooms and internal hotel public area
- Two biggest meeting rooms together with our foyer located on the basement suspended above ancient Roman excavations with glass bottom floors
- Our Roof Top Terrace and Swimming pool overlooking the Eternal City

We look forward to working with you.

Date Type	Event Dates		Check-In Date	Availability	Rates (EUR)
Preferred	Sun, 21-Jan-2018 to Tue, 23-Jan-2018		Fri, 19-Jan-2018	1st Option - Not Holding Space	
Addition	al Information			e space for your event. If you wou , to reconfirm availability.	ld like to take
	Concessions / Contractual Requirements	Please take note that no	o option has been I	olocked.	

	Key Contact Information		
Contact Name	Cristina Patrizi	Email Address	cristina.patrizi@exedra.b oscolo.com
Organization	Boscolo Exedra	Phone	0039 06 48938014
Title	Mice Sales Executive	Fax	0039 06 48938063
Website	www.boscolohotels.com		
Additional Information			

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#### **Sleeping Room Availabilities**

Sleeping Room Needs Yes

Met?

**Additional Information** City tax 7.00 euro per person per night

We are pleased to grant to our Clients the following free services:

- Free Wi-Fi in all Guest rooms, meeting rooms and internal common areas
- N°1 daily bottle of still water (0,50 lt) per room
- Free access to our fitness room
- Porterage IN/OUT Included

#### Preferred (Sun, 21-Jan-2018 to Tue, 23-Jan-2018)

**Availability** 1st Option - Not Holding Space Check-in Date Fri, 19-Jan-2018

Do all guest room rates include breakfast?

Do all guest room rates include tax?

Applicable Taxes No taxes have been selected

		(Run of	Single (1 Bo	ed)	Double	(2 Beds)	Suite		Staff	
	Ηοι	•	Qt	Rate	Qt	Rate	Qt	Rate	Qt	Rate
Day	Qty	Rate (EUR)	У	(EUR)	У	(EUR)	У	(EUR)	У	(EUR)
Fri, 19-Jan-2018		198.00	5							
Sat, 20-Jan-2018		198.00	25							
Sun, 21-Jan-2018		198.00	80							
Mon, 22-Jan- 2018		198.00	80							
Tue, 23-Jan-2018		198.00	40							

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#### **Sleeping Room Availabilities**



**Additional Fees** 

City EUR 7.00

Additional Information

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#### **Meeting Room Availabilities Additional Information Start Date** Sat, 20-Jan-2018 Day Time Agenda Item **Room Request Room Assignment** 8:00 AM-Office Sat, 20-Jan-Conference (Room Sala Diana 2018 11:30 PM Other Required) □ 36 Sq. Mtr., 3 Notes or Exceptions: 10 people Mtr. ceilings Tables around perimeter ☐ 24-hour hold Notes or Exceptions: € and conference table in 800 per day, Vat middle included. Sun, 21-Jan-8:00 AM-Office Conference (Room Sala Diana 2018 11:30 PM Other Required) □ 36 Sq. Mtr., 3 *Notes or Exceptions:* 10 people Mtr. ceilings

		Tables around perimeter and conference table in middle	□ 24-hour hold	Notes or Exceptions: € 800 per day, Vat included.
Sun, 21-Jan- 2018	10:00 AM- 10:00 PM	Slide Review Speaker Room Notes or Exceptions: Tables around perimeter and conference table in middle	Conference (Room Required) 10 people	Sala Giunone  □ 53 Sq. Mtr., 85  Mtr. ceilings  Notes or Exceptions: €  800 per day, Vat  included.
Sun, 21-Jan- 2018	7:00 PM- 12:30 AM	General Session set up General Session Notes or Exceptions: Classroom style set 2/6 is preferred but theater would also be acceptable. Room for AV in front	Classroom (Room Required) 80 people 24-hour hold	Sala Diocleziano  160 Sq. Mtr., 4  Mtr. ceilings  Notes or Exceptions:  Complimentary

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Sun, 21-Jan- 2018	7:00 PM- 10:00 PM	Welcome Buffet Dinner Dinner	Rounds of 8 (Room Required) 80 people	Roof Terrace  □ 892 Sq. Mtr.  Notes or Exceptions:  Reserved area of our  Roof Top Terrace not in  exclusive use.  Menù from € 120 for 3  hours of service.  Caffè, water and 1  bottle of wine every 2  people included.
Mon, 22-Jan- 2018	6:00 AM-5:00 PM	General Session General Session Notes or Exceptions: Classroom style set 2/6 is preferred but theater would also be acceptable. Room for AV in front	Classroom (Room Required) 80 people 24-hour hold	Sala Diocleziano  □ 160 Sq. Mtr., 4  Mtr. ceilings  Notes or Exceptions: 80  Full day meeting  packages € 95 per  person, Vat included.  This package includes:  Full day use of  Diocleziano room in  class room style for 80  people on  complimentary bases, 2  coffee breaks, buffet  lunch for the duration  of 1 hour 15 minutes.

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Mon, 22-Jan- 2018	7:00 AM-8:00 AM	Buffet Breakfast Breakfast Notes or Exceptions: Breakfast can be in Restaurant – but we want a section reserved for group – does not need to be private	Rounds of 8 (Room Required) 80 people	Roof Terrace  892 Sq. Mtr. Notes or Exceptions: Reserved area of our Roof Top Terrace on the 5th floor
Mon, 22-Jan- 2018	8:00 AM-5:00 PM	3 Breakout Rooms Breakout Notes or Exceptions: 3 Breakout Rooms – 15 people each at 3 rounds of 5	Rounds of 6 (Room Required) 20 people 24-hour hold	Sala Giunone  □ 53 Sq. Mtr., 85    Mtr. ceilings  Notes or Exceptions: Giunone, Exedra and Michelangelo meeting rooms. Renting fee of Giunone and Exedra rooms; € 800 per day, per meeting room, Vat included.  Renting fee of Michelangelo room; € 1,800 per day, Vat included.
Mon, 22-Jan- 2018	8:00 AM- 11:30 PM	Office Other Notes or Exceptions: Tables around perimeter and conference table in middle	Conference (Room Required) 10 people 24-hour hold	Sala Diana  □ 36 Sq. Mtr., 3  Mtr. ceilings  Notes or Exceptions: €  800 per day, Vat  included.

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Mon, 22-Jan- 2018	11:00 AM- 2:00 PM	Private Buffet Lunch Lunch	Rounds of 8 (Room Required) 80 people	Frusta Restaurant  220 Sq. Mtr.  Notes or Exceptions:  Buffet lunch is included in the meeting package. Duration 1 hour 15 minutes
Mon, 22-Jan- 2018	6:00 PM-8:00 PM	Reception Reception Notes or Exceptions: Networking Reception – 80 People – Standing cocktails – Prefer "unique" space	Reception (Room Required) 80 people	Roof Terrace  □ 892 Sq. Mtr.  Notes or Exceptions:  Reserved area of our  Roof Top Terrace on  the 5th floor.  € 120 per person, Vat  included.
Tue, 23-Jan- 2018	6:00 AM-2:00 PM	General Session General Session Notes or Exceptions: Classroom style set 2/6 is preferred but theater would also be acceptable. Room for AV in front	Classroom (Room Required) 80 people	Sala Diocleziano  □ 160 Sq. Mtr., 4  Mtr. ceilings  Notes or Exceptions: 80  Half day meeting packages € 80 per person, Vat included.  This package includes: Half day use of Diocleziano room in class room style for 80 people on complimentary bases, 1 coffee break, buffet lunch for the duration of 1 hour 15 minutes.

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Tue, 23-Jan- 2018	7:00 AM-8:00 AM	Buffet Breakfast Breakfast Notes or Exceptions: Breakfast can be in Restaurant – but we want a section reserved for group – does not need to be private	Rounds of 8 (Room Required) 80 people	Roof Terrace  892 Sq. Mtr. Notes or Exceptions: Reserved area of our Roof Top Terrace on the 5th floor
Tue, 23-Jan- 2018	7:00 AM-5:00 PM	Office Other Notes or Exceptions: Tables around perimeter and conference table in middle	Conference (Room Required) 10 people	Sala Diana  □ 36 Sq. Mtr., 3  Mtr. ceilings  Notes or Exceptions: €  800 per day, Vat  included.
Tue, 23-Jan- 2018	8:00 AM-5:00 PM	3 Breakout Rooms Breakout Notes or Exceptions: 3 Breakout Rooms – 15 people each at 3 rounds of 5	Rounds of 6 (Room Required) 15 people	Sala Giunone  □ 53 Sq. Mtr., 85  Mtr. ceilings  Notes or Exceptions:  Giunone, Exedra and  Michelangelo meeting  rooms.  Renting fee of Giunone  and Exedra rooms; €  800 per day, per  meeting room, Vat  included.  Renting fee of  Michelangelo room; €  1,800 per day, Vat  included.

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Tue, 23-Jan- 2018	11:00 AM- 2:00 PM	Private Buffet Lunch Lunch	Rounds of 8 (Room Required) 80 people	Frusta Restaurant  220 Sq. Mtr.  Notes or Exceptions:  Buffet lunch is included in the meeting package. Duration 1 hour 15 minutes
Tue, 23-Jan- 2018	12:00 PM- 5:00 PM	Board Meeting Other	Conference (Room Required) 18 people	Sala Giunone  □ 53 Sq. Mtr., 85  Mtr. ceilings  Notes or Exceptions:  Meeting Suite € 800  Vat included.



A/V Needs

Diocleziano and Michelangelo rooms; sound system with 2 fix and 1 wireless microphone, video beamer, screen, stationary and water.

Giunone, Diana, Exedra rooms; video beamer, screen, stationary and water.

Meeting Suite: complimentary screen, stationary and water.

Video beamer: € 180 per day+Vat

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	Estimated Costs					
Item	Cost Type	Amount	Quantity	Tax(%)	Tax/Service	Note
Average F&B Costs - Break - AM	Included in Package					
Average F&B Costs - Break - PM	Included in Package					
Average F&B Costs - Breakfast - Buffet	Complimentary					
Average F&B Costs - Dinner - Buffet	Per Person	EUR 120.00	80		Tax and Service Inclusive	This cost is referred to 3 hours of service.
Average F&B Costs - Lunch - Buffet	Included in Package					
Miscellaneous Costs - Internet - Guest Room	Complimentary					
Miscellaneous Costs - Internet - Meeting Room	Complimentary					
Miscellaneous Costs - Parking Fee - Valet	Per Day	EUR 40.00			Tax and Service Inclusive	
Miscellaneous Costs - Resort Fee	N/A					

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Rental Costs - Meeting Rooms - Total	Total	EUR 11,600.00		Tax and Service Inclusive	
Transportation Costs - Airport Transportation	Total	EUR 92.00		Tax and Service Inclusive	Private car - One way

**Additional Information** Rack rate of the meeting spaces offered:

Diocleziano room;

Full day use € 3,660 Vat included.

Michelangelo room;

Full day use € 2,562 Vat included.

Diana, Exedra, Giunone, Meeting Suite: Full day use € 1,200 each one, Vat included.

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#### **Additional Questions**

1. Please inform on response if there are any other pharmaceutical companies in house over the same dates. (Comment) (Required)

No at the momen, We will keep you posted

2. Please inform on your response if there is any construction or renovating taking place at the hotel over the dates in question. (Comment) (Required)

None

3. What is your hotel star / diamond rating? (Comment)

5 star

4. Have you attached a meeting room floorplan and capacity chart? (Single choice) (Required)

Yes

Additional Files						
File Name	Туре	Size	Upload Date			
Meeting Room Plan.pdf	Portable Document Format (.pdf)	2 MB	Fri, 10-Mar-2017			
Boscolo Exedra Rome Brochure.pdf	Portable Document Format (.pdf)	1.94 MB	Fri, 10-Mar-2017			

We will be more than happy to assist you fine-tune your project and to make your event a complete success.

We hope this offer will be at your convenience and remain at your disposal for any further information you may need

We look forward to welcoming you at PALAZZO NAIADI.

**Best Regards**