

Paul Davis Restoration NEC Fall 2017

Paul Davis Restoration

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<p>Fri, 19-Aug-2016 Fri, 30-Sep-2016 Meeting Space and Sleeping Rooms PBNH28Q4TSM This RFP has been submitted by Cindy Tilton on behalf of Cheryl Schreiner, Associate Regional Vice President, HelmsBriscoe cschreiner@helmsbriscoe.com 904-363-6336 Comp meeting room rental Comp internet in guest rooms 1/40 comp Two VIP upgrades for CEO and COO 5 Comp Parking passes Need one suite comp</p>	

Cindy Tilton	ctilton@helmsbriscoe.com
HelmsBriscoe	904-446-7805
<p>Director, Global Accounts Cvent, Email, Phone 7743 Manassas Ct W Jacksonville, FL 32277 USA This RFP has been submitted by Cindy Tilton on behalf of Cheryl Schreiner, Associate Regional Vice President, HelmsBriscoe cschreiner@helmsbriscoe.com 904-363-6336</p>	

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<p>Corporate private Jacksonville, FL USA Please do not contact client directly</p>	

PDR NEC Fall 2017	
<p>30 Other Yes The planner has indicated that this event has been held before. Yes Tue, 08-Aug-2017 - Fri, 11-Aug-2017 + 1 alternate dates</p>	

Planner Preferred	Tue, 08-Aug-2017 - Fri, 11-Aug-2017
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Alternate Date	Tue, 01-Aug-2017 - Sat, 05-Aug-2017
<p style="text-align: center;"><i>Jacksonville</i></p> <p>please let us know if you can accomodate: 2 one bedroom suite upgrades for VIPs or any other concessions</p> <p>Toronto, Ontario Banff, Alberta Quebec City, Quebec St. John's, Newfoundland NYC Calgary</p>	

Venue Name	City	State	Date	Attendees	Room Block	Room Pick-Up	F&B Spend
Amelia Island Plantation		Florida	16-Nov-2009 to 18-Nov-2009	75	75	75	
Sawgrass Marriott	Ponte Vedra	Florida	27-Jan-2010 to Jan-29-2010	30			

Day	Any (Run Of House)	Single (1 Bed)	Double (2 Beds)	Suite	Staff
Tue, 08-Aug-2017	18				2
Wed, 09-Aug-2017	18				2
Thu, 10-Aug-2017	18				2
Fri, 11-Aug-2017	3				2
Room Occupancy	Double	-	-	-	-
Tue, 08-Aug-2017					65
request upgrade to suite for 1 VIPs					20

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Wed, 09-Aug-2017

Day	Time	Agenda Item	Room Request
Wed, 09-Aug-2017	8:00 AM-5:00 PM	General Session <i>Notes or Exceptions: Gen Session: U-shaped table with plenty of room in between people so they are not too close together</i>	U-Shaped (Room Required) 25 people
Wed, 09-Aug-2017	12:00 PM-1:00 PM	Lunch <i>Notes or Exceptions: In a separate room, prefer bright room</i>	Rounds (Room Required) 25 people
Wed, 09-Aug-2017	6:00 PM-8:00 PM	Dinner	Conference (Room Required) 15 people
Thu, 10-Aug-2017	8:00 AM-5:00 PM	General Session <i>Notes or Exceptions: Gen Session: U-shaped table with plenty of room in between people so they are not too close together</i>	U-Shaped (Room Required) 25 people
Thu, 10-Aug-2017	12:00 PM-1:00 PM	Lunch <i>Notes or Exceptions: In a separate room, prefer bright room</i>	Rounds (Room Required) 25 people
Fri, 11-Aug-2017	8:00 AM-5:00 PM	General Session <i>Notes or Exceptions: Gen Session: U-shaped table with plenty of room in between people so they are not too close together</i>	U-Shaped (Room Required) 25 people
Fri, 11-Aug-2017	12:00 PM-1:00 PM	Lunch <i>Notes or Exceptions: In a separate room, prefer bright room</i>	Rounds (Room Required) 25 people

Overhead screen (we have the projector)

Separate small table towards the back of the room for speaker to sit. Will need enough room for a laptop and writing space. Will need to be able to see the screen and be near an outlet (or use extension cord).

2 flip charts with adhesive backing, and markers

Wireless Internet

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1. Rates quoted are applicable _____ days pre-meeting. (Comment) (Required)
2. Rates quoted are applicable _____ days post-meeting. (Comment) (Required)
3. Hotel web site address? (Comment) (Required)
4. Web address for meeting space detail? (Comment) (Required)
5. Total number of rooms on property? (Comment) (Required)
6. What is your property's current Mobile Rating? (Comment) (Required)
7. What is your property's current Star Rating? (Comment) (Required)
8. Will the meeting room rentals be waived? If not, what rates will apply? (Comment) (Required)
9. Do you have internet access available in the rooms? Is it wireless? What is the cost? What is the type and cost of internet access in meeting rooms? (Comment) (Required)
10. What are your additional charges (ie Maid, portorage, resort fees, etc.)? Please include with amounts and inclusions. (Comment) (Required)
11. What is your nearest major airport and what is the distance (both miles and time)? What are the round trip shuttle and/or taxi costs? (Comment) (Required)
12. What amenities and activities does your hotel have on or near the property? (Comment) (Required)
13. Are there any special concessions and/or incentives you would like to offer this group? (Comment) (Required)
14. What renovations have your property either recently completed or has on schedule? (Comment) (Required)
15. HelmsBriscoe is acting with full consent and the client is aware of the placement fee payable to HelmsBriscoe by your organization. Please indicate your agreement to the following statement. (Multiple choice) (Required)
 I agree that HelmsBriscoe will be paid a placement fee based on the negotiated percentage of all items payable including but not limited to actual room revenue consumed. Actual room revenue consumed includes all room revenue generated by this group, including rooms consumed over the contracted amount and rooms credited to the group after cutoff. This placement fee is due to HelmsBriscoe regardless of the method of reservation utilized or rate paid by the individual attendees. The hotel further agrees that the placement fee for the booking of this meeting is non-cancelable and non transferable to any other party.
16. Indicate your agreement to the placement fee by providing your name, title and the date of your response in the area below. (Comment) (Required)
17. Accounts Payable Contact First & Last Name: (Comment) (Required)
18. Accounts Payable Phone Number: (Comment) (Required)
19. Accounts Payable Email Address: (Comment) (Required)
20. Accounts Payable Fax: (Comment) (Required)
21. Please indicate in the space below your contact name, hotel address, phone number, and email address - if it differs from the contact information on the response sheet provided in this RFP. (Comment)