

Paul Davis Restoration NEC Fall 2017

Paul Davis Restoration

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| <p>Paul Davis Restoration NEC Fall 2017</p> <p>Fri, 19-Aug-2016</p> <p>Fri, 30-Sep-2016</p> <p>Meeting Space and Sleeping Rooms</p> <p>PBNH28Q4TSM</p> <p>This RFP has been submitted by Cindy Tilton on behalf of Cheryl Schreiner, Associate Regional Vice President, HelmsBriscoe cschreiner@helmsbriscoe.com 904-363-6336</p> <p>Comp meeting room rental Comp internet in guest rooms 1/40 comp Two VIP upgrades for CEO and COO 5 Comp Parking passes Need one suite comp</p> |
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| <p>Cindy Tilton</p> <p>HelmsBriscoe</p> <p>Director, Global Accounts</p> <p>Cvent, Email, Phone</p> <p>7743 Manassas Ct W Jacksonville, FL 32277 USA</p> <p>This RFP has been submitted by Cindy Tilton on behalf of Cheryl Schreiner, Associate Regional Vice President, HelmsBriscoe cschreiner@helmsbriscoe.com 904-363-6336</p> | <p>ctilton@helmsbriscoe.com</p> <p>904-446-7805</p> |
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| <p>Paul Davis Restoration</p> <p>Corporate</p> <p>private</p> <p>Jacksonville, FL USA</p> <p>0</p> <p>Please do not contact client directly</p> |
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| <p>PDR NEC Fall 2017</p> <p>30</p> <p>Other</p> <p>Yes</p> <p>The planner has indicated that this event has been held before.</p> <p>Yes</p> <p>Tue, 08-Aug-2017 - Fri, 11-Aug-2017 + 1 alternate dates</p> | |
| <p>Planner Preferred</p> | <p>Tue, 08-Aug-2017 - Fri, 11-Aug-2017</p> |

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| Alternate Date | Tue, 01-Aug-2017 - Sat, 05-Aug-2017 |
| <p style="text-align: center;"><i>Jacksonville</i></p> <p>please let us know if you can accomodate: 2 one bedroom suite upgrades for VIPs or any other concessions</p> <p>Toronto, Ontario Banff, Alberta Quebec City, Quebec St. John's, Newfoundland NYC Calgary</p> | |

| Venue Name | City | State | Date | Attendees | Room Block | Room Pick-Up | F&B Spend |
|--------------------------|-------------|---------|----------------------------|-----------|------------|--------------|-----------|
| Amelia Island Plantation | | Florida | 16-Nov-2009 to 18-Nov-2009 | 75 | 75 | 75 | |
| Sawgrass Marriott | Ponte Vedra | Florida | 27-Jan-2010 to Jan-29-2010 | 30 | | | |

| Day | Any (Run Of House) | Single (1 Bed) | Double (2 Beds) | Suite | Staff |
|-------------------------------------|--------------------|----------------|-----------------|-------|-------|
| Tue, 08-Aug-2017 | 18 | | | | 2 |
| Wed, 09-Aug-2017 | 18 | | | | 2 |
| Thu, 10-Aug-2017 | 18 | | | | 2 |
| Fri, 11-Aug-2017 | 3 | | | | 2 |
| Room Occupancy | Double | - | - | - | - |
| Tue, 08-Aug-2017 | | | | | |
| 65 | | | | | |
| 20 | | | | | |
| request upgrade to suite for 1 VIPs | | | | | |

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Tue, 08-Aug-2017

| Day | Time | Agenda Item | Room Request |
|------------------|------------------|---|--|
| Wed, 09-Aug-2017 | 8:00 AM-5:00 PM | General Session <i>Notes or Exceptions: Gen Session: U-shaped table with plenty of room in between people so they are not too close together</i> | U-Shaped (Room Required) 25 people |
| Wed, 09-Aug-2017 | 12:00 PM-1:00 PM | Lunch <i>Notes or Exceptions: In a separate room, prefer bright room</i> | Rounds (Room Required) 25 people |
| Wed, 09-Aug-2017 | 6:00 PM-8:00 PM | Dinner | Conference (Room Required) 15 people |
| Thu, 10-Aug-2017 | 8:00 AM-5:00 PM | General Session <i>Notes or Exceptions: Gen Session: U-shaped table with plenty of room in between people so they are not too close together</i> | U-Shaped (Room Required) 25 people |
| Thu, 10-Aug-2017 | 12:00 PM-1:00 PM | Lunch <i>Notes or Exceptions: In a separate room, prefer bright room</i> | Rounds (Room Required) 25 people |
| Fri, 11-Aug-2017 | 8:00 AM-5:00 PM | General Session <i>Notes or Exceptions: Gen Session: U-shaped table with plenty of room in between people so they are not too close together</i> | U-Shaped (Room Required) 25 people |
| Fri, 11-Aug-2017 | 12:00 PM-1:00 PM | Lunch <i>Notes or Exceptions: In a separate room, prefer bright room</i> | Rounds (Room Required) 25 people |

Overhead screen (we have the projector)

Separate small table towards the back of the room for speaker to sit. Will need enough room for a laptop and writing space. Will need to be able to see the screen and be near an outlet (or use extension cord).

2 flip charts with adhesive backing, and markers

Wireless Internet

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1. Rates quoted are applicable _____ days pre-meeting. (Comment) (Required)
2. Rates quoted are applicable _____ days post-meeting. (Comment) (Required)
3. Hotel web site address? (Comment) (Required)
4. Web address for meeting space detail? (Comment) (Required)
5. Total number of rooms on property? (Comment) (Required)
6. What is your property's current Mobile Rating? (Comment) (Required)
7. What is your property's current Star Rating? (Comment) (Required)
8. Will the meeting room rentals be waived? If not, what rates will apply? (Comment) (Required)
9. Do you have internet access available in the rooms? Is it wireless? What is the cost? What is the type and cost of internet access in meeting rooms? (Comment) (Required)
10. What are your additional charges (ie Maid, portorage, resort fees, etc.)? Please include with amounts and inclusions. (Comment) (Required)
11. What is your nearest major airport and what is the distance (both miles and time)? What are the round trip shuttle and/or taxi costs? (Comment) (Required)
12. What amenities and activities does your hotel have on or near the property? (Comment) (Required)
13. Are there any special concessions and/or incentives you would like to offer this group? (Comment) (Required)
14. What renovations have your property either recently completed or has on schedule? (Comment) (Required)
15. HelmsBriscoe is acting with full consent and the client is aware of the placement fee payable to HelmsBriscoe by your organization. Please indicate your agreement to the following statement. (Multiple choice) (Required)
 I agree that HelmsBriscoe will be paid a placement fee based on the negotiated percentage of all items payable including but not limited to actual room revenue consumed. Actual room revenue consumed includes all room revenue generated by this group, including rooms consumed over the contracted amount and rooms credited to the group after cutoff. This placement fee is due to HelmsBriscoe regardless of the method of reservation utilized or rate paid by the individual attendees. The hotel further agrees that the placement fee for the booking of this meeting is non-cancelable and non transferable to any other party.
16. Indicate your agreement to the placement fee by providing your name, title and the date of your response in the area below. (Comment) (Required)
17. Accounts Payable Contact First & Last Name: (Comment) (Required)
18. Accounts Payable Phone Number: (Comment) (Required)
19. Accounts Payable Email Address: (Comment) (Required)
20. Accounts Payable Fax: (Comment) (Required)
21. Please indicate in the space below your contact name, hotel address, phone number, and email address - if it differs from the contact information on the response sheet provided in this RFP. (Comment)