

**WALMART STORE PLANNING 2017 - Store #618 - Hiram GA**

WalMart Store Planning

WALMART STORE PLANNING 2017 - Store #618 - Hiram GA

Tue, 07-Mar-2017

Fri, 10-Mar-2017

Sleeping Rooms Only

VCNWWZYH4WZ

HelmsBriscoe is soliciting bids from qualified parties relating to the Walmart Store Planning Program for 2017. You are invited to submit a bid for the attached destination. Included below are the date and room needs and a list of requirements pertaining to the bid.

**BID DUE DATE:**

3/7/2017

Projected Dates:

Arrival 3/13/2017

Departure 6/9/2017

Rooms Needed:

Single 6

- ALL negotiations must be via Cvent- NO DIRECT NEGOTIATIONS are to take place with the on-site facilitator.
- Complete each question on the RFP correctly and accurately
- Bids omitting mandatory requirements will NOT be considered

\*\*\*QUESTIONS OR STATUS UPDATES -- PLEASE SEND AN EMAIL TO KSHARRER@HELMSBRISCOE.COM OR SRUSH@HELMSBRISCOE.COM A QUICK RESPONSE WILL BE EMAILED\*\*\*

- Breakfast
- Internet
- Fitness Center
- Business Center
- Laundry Facility
- Microwave
- Refrigerator
- Coffee maker
- Airport Shuttle
- Wheel Chair Accessible Room
- Kitchen
- On site restaurant
- Secure parking lot

Credit Card ONLY - No Direct Bill

No Seasonal or Blackout dates

NO CONTRACT- All winning hotels will be given rate loading instructions in GDS. Rates MUST be loaded in the GDS in order for the associates to make reservations. Associates are not allowed to book directly to the hotel.

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- Complete each question on the RFP correctly and accurately
- Bids omitting mandatory requirements will NOT be considered

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Stefanie Rush	ksharrer@helmsbriscoe.com
HelmsBriscoe	702-204-3544
Senior Director, Global Accounts	
Cvent, Email	
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Las Vegas, NV USA	
This request is sent on behalf of Stefanie Rush / HelmsBriscoe Las Vegas.	
Store Address: 4166 Jimmy Lee Smith Parkway Hiram, GA 30141	
Please contact my assistant, Kristin Sharrer, with any questions at ksharrer@helmsbriscoe.com.	
Thanks!	

WalMart Store Planning
Corporate
702 SW 8th Street Bentonville, AR 72716 USA
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Yes
The planner has indicated that this event is being held for the first time.
No
Mon, 13-Mar-2017 - Fri, 09-Jun-2017
Obtain the lowest possible rate with the best location to the store.
Hotels in close proximity to the store number listed on this bid will win top consideration.
***QUESTIONS OR STATUS UPDATES -- PLEASE SEND AN EMAIL TO KSHARRER@HELMSBRISCOE.COM OR SRUSH@HELMSBRISCOE.COM A QUICK RESPONSE WILL BE EMAILED***

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Day	Any (Run Of House)	Single (1 Bed)	Double (2 Beds)	Suite	Staff
Mon, 13-Mar-2017		6			
Tue, 14-Mar-2017		6			
Wed, 15-Mar-2017		6			
Thu, 16-Mar-2017		6			
Fri, 17-Mar-2017		6			
Sat, 18-Mar-2017		6			
Sun, 19-Mar-2017		6			
Mon, 20-Mar-2017		6			
Tue, 21-Mar-2017		6			
Wed, 22-Mar-2017		6			
Thu, 23-Mar-2017		6			
Fri, 24-Mar-2017		6			
Sat, 25-Mar-2017		6			
Sun, 26-Mar-2017		6			
Mon, 27-Mar-2017		6			
Tue, 28-Mar-2017		6			
Wed, 29-Mar-2017		6			
Thu, 30-Mar-2017		6			
Fri, 31-Mar-2017		6			
Sat, 01-Apr-2017		6			
Sun, 02-Apr-2017		6			
Mon, 03-Apr-2017		6			
Tue, 04-Apr-2017		6			
Wed, 05-Apr-2017		6			
Thu, 06-Apr-2017		6			
Fri, 07-Apr-2017		6			
Sat, 08-Apr-2017		6			
Sun, 09-Apr-2017		6			
Mon, 10-Apr-2017		6			
Tue, 11-Apr-2017		6			

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Wed, 12-Apr-2017		6			
Thu, 13-Apr-2017		6			
Fri, 14-Apr-2017		6			
Sat, 15-Apr-2017		6			
Sun, 16-Apr-2017		6			
Mon, 17-Apr-2017		6			
Tue, 18-Apr-2017		6			
Wed, 19-Apr-2017		6			
Thu, 20-Apr-2017		6			
Fri, 21-Apr-2017		6			
Sat, 22-Apr-2017		6			
Sun, 23-Apr-2017		6			
Mon, 24-Apr-2017		6			
Tue, 25-Apr-2017		6			
Wed, 26-Apr-2017		6			
Thu, 27-Apr-2017		6			
Fri, 28-Apr-2017		6			
Sat, 29-Apr-2017		6			
Sun, 30-Apr-2017		6			
Mon, 01-May-2017		6			
Tue, 02-May-2017		6			
Wed, 03-May-2017		6			
Thu, 04-May-2017		6			
Fri, 05-May-2017		6			
Sat, 06-May-2017		6			
Sun, 07-May-2017		6			
Mon, 08-May-2017		6			
Tue, 09-May-2017		6			
Wed, 10-May-2017		6			
Thu, 11-May-2017		6			
Fri, 12-May-2017		6			

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Sat, 13-May-2017		6			
Sun, 14-May-2017		6			
Mon, 15-May-2017		6			
Tue, 16-May-2017		6			
Wed, 17-May-2017		6			
Thu, 18-May-2017		6			
Fri, 19-May-2017		6			
Sat, 20-May-2017		6			
Sun, 21-May-2017		6			
Mon, 22-May-2017		6			
Tue, 23-May-2017		6			
Wed, 24-May-2017		6			
Thu, 25-May-2017		6			
Fri, 26-May-2017		6			
Sat, 27-May-2017		6			
Sun, 28-May-2017		6			
Mon, 29-May-2017		6			
Tue, 30-May-2017		6			
Wed, 31-May-2017		6			
Thu, 01-Jun-2017		6			
Fri, 02-Jun-2017		6			
Sat, 03-Jun-2017		6			
Sun, 04-Jun-2017		6			
Mon, 05-Jun-2017		6			
Tue, 06-Jun-2017		6			
Wed, 07-Jun-2017		6			
Thu, 08-Jun-2017		6			
Fri, 09-Jun-2017		6			

Mon, 13-Mar-2017

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ACTUAL DATES OF PROGRAM are 3/13/2017 - 6/9/2017.

Cvent will only allow a 90 day booking window, so please note the actual dates listed above are the correct dates!!

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**1. Hotel agrees that any re-negotiation of room rate will not take place without contacting HB first. Additionally, if hotel chooses to re-negotiate the predetermined rate, any rates offered will be commissionable to HB at 10%. (Single choice) (Required)**

- Yes
- No

**2. Due to Walmart travel policy, guests will check in and out approximately every 17 days. Can the hotel agree to offer the same rate for guests with multiple check in / out dates throughout the project? (Comment) (Required)**

**3. Is the hotel fully aware that the date range of this program is 3/13/2017 to 6/9/2017? (Single choice) (Required)**

- Yes
- No

**4. Group requires same day cancellation- Can you offer 6pm day of arrival? (Comment) (Required)**

**5. Hotel distance from store listed in Bid (miles and driving time) (Comment) (Required)**

**6. Does your rate include Breakfast? (Single choice) (Required)**

- Yes
- No

**7. What self Laundry Services are available. Because of the long-term nature of this booking, laundry services are very important. (Comment) (Required)**

**8. Stove in-room? (Single choice) (Required)**

- Yes
- No

**9. Oven in-room (Single choice) (Required)**

- Yes
- No

**10. Microwave in-room? (Single choice) (Required)**

- Yes
- No

**11. Fridge in-room? (Single choice) (Required)**

- Yes
- No

**12. Coffee Maker in-room? (Single choice) (Required)**

- Yes
- No

**13. Does the hotel offer an evening reception? if yes, is it daily? (Comment) (Required)**

**14. What shuttle transportation options are available? (Comment)**

**15. ALL Reservations will be made via the GDS. Individuals from WalMart will be using the on-line booking tool Get There. Do you confirm that after rate loading instructions are given ALL reservations will be made via GDS? (Single choice) (Required)**

- Yes
- No

**16. Rates quoted are applicable \_\_\_\_\_ days pre-meeting. (Comment) (Required)**

**17. Rates quoted are applicable \_\_\_\_\_ days post-meeting. (Comment) (Required)**

**18. Please select your current Forbes and/or AAA Rating? (Multiple choice) (Required)**

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- 1 Star
- 2 Star
- 3 Star
- 4 Star
- 5 Star
- Not Rated - Star
- 1 Diamond
- 2 Diamond
- 3 Diamond
- 4 Diamond
- 5 Diamond
- Not Rated - Diamond

**19. What are your additional charges (ie Maid, portorage, resort fees, etc.)? Please include with amounts and inclusions and note which charges are mandatory. (Comment) (Required)**

**20. Is there a charge for self and/or valet parking per day? Please indicate amounts. (Comment) (Required)**

**21. HelmsBriscoe will be paid a 10% Commission which is non-cancelable and non transferable to any other party for the booking of this meeting. HelmsBriscoe is acting with full consent and the client is aware of the commission payable to HelmsBriscoe by your organization. (Multiple choice) (Required)**

I agree that HelmsBriscoe will be paid a 10% commission

**22. Indicate your agreement to the placement fee by providing your name, title and the date of your response in the area below. (Comment) (Required)**

**23. Accounts Payable Contact First & Last Name: (Comment) (Required)**

**24. Accounts Payable Phone Number: (Comment) (Required)**

**25. Accounts Payable Email Address: (Comment) (Required)**

**26. Accounts Payable Fax: (Comment) (Required)**

**27. Client requires no penalty for early check out, do you agree? (Single choice) (Required)**

Yes

No

**28. Year Property was built (Comment) (Required)**

**29. Is your hotel ADA compliant (Single choice) (Required)**

Yes

No

**30. Are any credit card brands NOT accepted at your property (Comment) (Required)**

**31. Please indicate in the space below your contact name, hotel address, phone number, and email address - if it differs from the contact information on the response sheet provided in this RFP. (Comment)**

**32. Are guests tax exempt after 30 days? Please outline your specific requirements. (Comment) (Required)**