

RFP Details	
<b>RFP Name</b>	Patterson Dental 2017
<b>Response Due Date</b>	Wed, 09-Dec-2015
<b>Decision Date</b>	Thu, 31-Mar-2016
<b>RFP Type</b>	Meeting Space and Sleeping Rooms
<b>RFP Code</b>	M9NJG36RKLY
<b>Description</b>	I prefer to receive proposals through Cvent and will give those proposals priority because it allows me to respond more easily.

Key Contact Information			
<b>Contact Name</b>	Sarah Sheehan	<b>Email Address</b>	ssheehan@motivaction.com
<b>Organization</b>	MotivAction	<b>Phone</b>	763-412-3012
<b>Title</b>	Purchasing Manager	<b>Fax</b>	763-412-3112
<b>Preferred Contact Method</b>	Cvent, Email, Phone		
<b>Address</b>	16355 36th Ave. N. Minneapolis, MN 55446 USA		
<b>Additional Information</b>	Thank you for your prompt response to this RFP. Please indicate in your responses if your quoted rates are for single or double occupancy.		

Organization Information	
<b>Organization Name</b>	MotivAction
<b>Organization Type</b>	Other
<b>Address</b>	16355 36th Avenue North Minneapolis, MN 55446 USA

Event Information		
<b>Event Name</b>	Patterson Dental 2017	
<b>Total Attendees</b>	350	
<b>Commission</b>	Yes - 10.00%	
<b>Event History</b>	The planner has indicated that this event has been held before.	
<b>Dates Flexible?</b>	Yes	
<b>Event Dates</b>	Tue, 18-Jul-2017 - Sun, 23-Jul-2017 + 2 alternate dates	
Date Type	Date Options	Notes
Planner Preferred	Tue, 18-Jul-2017 - Sun, 23-Jul-2017	
Alternate Date	Tue, 25-Jul-2017 - Sun, 30-Jul-2017	
Alternate Date	Thu, 13-Jul-2017 - Sun, 16-Jul-2017	
<b>Additional Information</b>	Please note client is very interested in the dates of Thursday, July 13 - Sunday, July 16 for the main group dates.	

### Previous Event History

This event was previously held in the following location(s):

Venue Name	City	State	Date	Attendees	Room Block	Room Pick-Up	F&B Spend
Fairmont	Quebec		2016	346			
Ritz	Amelia Island	Florida	2014				
Ritz	Tahoe	Nevada	2015				

### Sleeping Room Requirements

Day	Any (Run Of House)	Single (1 Bed)	Double (2 Beds)	Suite	Staff
Sun, 16-Jul-2017					6
Mon, 17-Jul-2017					6
<p><b>** All Rooms Noted in - Any (Run of House Rooms)- are Considered Staff Rooms</b></p> <p>-Staff Rooms Requested 50% off Group Rate</p> <p>-Suites - Request Upgrade at Group Rate</p>					
Tue, 18-Jul-2017				8	7
<p><b>** All Rooms Noted in - Any (Run of House Rooms)- are Considered Staff Rooms</b></p> <p>-Staff Rooms Requested 50% off Group Rate</p> <p>-Suites - Request Upgrade at Group Rate</p>					
Wed, 19-Jul-2017	13			11	8
<p><b>** All Rooms Noted in - Any (Run of House Rooms)- are Considered Staff Rooms</b></p> <p>-Staff Rooms Requested 50% off Group Rate</p> <p>-Suites - Request Upgrade at Group Rate</p>					
Thu, 20-Jul-2017	120			11	8
<p><b>** All Rooms Noted in - Any (Run of House Rooms)- are Considered Staff Rooms</b></p> <p>-Staff Rooms Requested 50% off Group Rate</p> <p>-Suites - Request Upgrade at Group Rate</p>					
Fri, 21-Jul-2017	120			11	8
Sat, 22-Jul-2017	120			11	8
Sun, 23-Jul-2017					3
Mon, 24-Jul-2017					
Room Occupancy	Double	-	-	Double	Single

Check-in Date Sun, 16-Jul-2017

Total Room Nights 479

Peak Room Nights 139

**Meeting Room Requirements**

**Start Date** Sun, 16-Jul-2017

Day	Time	Agenda Item	Room Request
Sun, 16-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people
Sun, 16-Jul-2017	8:00 AM-9:00 AM	Storage Storage Room	2 people
Mon, 17-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people
Mon, 17-Jul-2017	8:00 AM-9:00 AM	Storage Storage Room	2 people
Tue, 18-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people
Tue, 18-Jul-2017	8:00 AM-9:00 AM	Storage Storage Room	2 people
Wed, 19-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people
Wed, 19-Jul-2017	8:00 AM-9:00 AM	Storage Storage Room	2 people
Wed, 19-Jul-2017	8:00 AM-5:00 PM	Meeting Meeting	Crescent Rounds 16 people
Wed, 19-Jul-2017	11:30 AM-1:00 PM	Lunch Lunch	Rounds of 10 16 people
Wed, 19-Jul-2017	6:00 PM-9:00 PM	Executive Reception / Dinner Dinner	Rounds of 10 44 people
Thu, 20-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people
Thu, 20-Jul-2017	8:00 AM-9:00 AM	Storage Storage Room	2 people
Thu, 20-Jul-2017	6:00 PM-9:00 PM	Welcome Reception and Dinner Reception	Reception 250 people
Fri, 21-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people
Fri, 21-Jul-2017	7:30 AM-9:00 AM	Breakfast Buffet Breakfast	Buffet 250 people
Fri, 21-Jul-2017	8:00 AM-9:00 AM	Storage Storage Room	2 people
Fri, 21-Jul-2017	8:00 AM-5:00 PM	Meeting	School Room 125 people
Sat, 22-Jul-2017	6:00 AM-11:45 PM	Office Office	8 people

Sat, 22-Jul-2017	7:30 AM-9:00 AM	<b>Breakfast Buffet</b> Breakfast	Buffet 250 people
Sat, 22-Jul-2017	8:00 AM-9:00 AM	<b>Storage</b> Storage Room	2 people
Sat, 22-Jul-2017	6:00 PM-10:00 PM	<b>Dental Awards Dinner</b> Dinner <i>Notes or Exceptions: Please make sure there is plenty of room for:</i>  <i>Rounds of 8 (not 10)</i> <i>Stage for awards and entertainment (24' x 20')</i> <i>Dance floor (24' x 20')</i> <i>At least two bars in the room</i>	Rounds of 8 250 people
Sun, 23-Jul-2017	6:00 AM-11:45 PM	<b>Office</b> Office	8 people
Sun, 23-Jul-2017	7:30 AM-9:00 AM	<b>Breakfast Buffet</b> Breakfast	Buffet 250 people
Sun, 23-Jul-2017	8:00 AM-9:00 AM	<b>Storage</b> Storage Room	2 people

**Additional Questions**

**1. The Following are deemed to be Competitors of MotivAction's Client:**

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**Please advise if you have any of these companies contracted or tentative over our program dates: (Comment) (Required)**

**2. Resort Fee (Please Indicate \$ or %): (Comment) (Required)**

**3. Is the Resort Fee Taxed? If Yes, at what percent(%) and is it included in the Resort Fee? (Comment) (Required)**

**4. Do you have any Special Sales Promotions that apply to this RFP? (Comment) (Required)**

**5. Are you able to hold the space for the preferred dates on this RFP? (Single choice) (Required)**

Yes

No

**6. Are there any National or local holidays or events over the dates proposed? (Comment)**