

Global Publishing DC Aug

Global Publishing, Inc

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<p>Wed, 15-Mar-2017</p> <p>Fri, 07-Apr-2017</p> <p>Meeting Space and Sleeping Rooms</p> <p>MDN7G8TTGKP</p> <p>This RFP has been submitted by Cindy Tilton on behalf of Cheryl Schreiner, Regional Vice President, HelmsBriscoe cschreiner@helmsbriscoe.com 904-363-6336</p>

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Global Publishing, Inc
<p>Corporate</p> <p>n/a</p> <p>Jacksonville, FL USA</p>

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<p>150</p> <p>Yes</p> <p>The planner has indicated that this event has been held before, but did not provide event history details.</p> <p>No</p> <p>Wed, 02-Aug-2017 - Sat, 05-Aug-2017</p> <p>Florida</p> <p>DC</p>

Day	Any (Run Of House)	Single (1 Bed)	Double (2 Beds)	Suite	Staff	
Tue, 01-Aug-2017	20					
Wed, 02-Aug-2017	20					
Thu, 03-Aug-2017	20					
Fri, 04-Aug-2017	20					
Tue, 01-Aug-2017						80
						20
request 1 comp room per night						

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Wed, 02-Aug-2017

Day	Time	Agenda Item	Room Request
Wed, 02-Aug-2017	8:00 AM-11:45 PM	Meeting <i>Notes or Exceptions: Need a minimum of 3000sq', tables in the rear of the room</i>	Classroom (Room Required) 3,000 Sq. Ft. / 150 people <input type="checkbox"/> 24-hour hold
Wed, 02-Aug-2017	10:15 AM-10:30 AM	Break	Flow (Room Required) 150 people
Wed, 02-Aug-2017	2:15 PM-2:30 PM	Break	Flow (Room Required) 150 people
Thu, 03-Aug-2017	8:00 AM-11:45 PM	Meeting <i>Notes or Exceptions: Need a minimum of 3000sq', tables in the rear of the room</i>	Classroom (Room Required) 3,000 Sq. Ft. / 150 people <input type="checkbox"/> 24-hour hold
Thu, 03-Aug-2017	10:15 AM-10:30 AM	Break	Flow (Room Required) 150 people
Thu, 03-Aug-2017	2:15 PM-2:30 PM	Break	Flow (Room Required) 150 people
Fri, 04-Aug-2017	8:00 AM-11:45 PM	Meeting <i>Notes or Exceptions: Need a minimum of 3000sq', tables in the rear of the room</i>	Classroom (Room Required) 3,000 Sq. Ft. / 150 people <input type="checkbox"/> 24-hour hold
Fri, 04-Aug-2017	10:15 AM-10:30 AM	Break	Flow (Room Required) 150 people
Fri, 04-Aug-2017	2:15 PM-2:30 PM	Break	Flow (Room Required) 150 people
Sat, 05-Aug-2017	8:00 AM-6:00 PM	Meeting <i>Notes or Exceptions: Need a minimum of 3000sq', tables in the rear of the room</i>	Classroom (Room Required) 3,000 Sq. Ft. / 150 people
Sat, 05-Aug-2017	10:15 AM-10:30 AM	Break	Flow (Room Required) 150 people
Sat, 05-Aug-2017	2:15 PM-2:30 PM	Break	Flow (Room Required) 150 people

No Pillars
No Windows
Must have Bandwidth capable of video live streaming one meg up and down
Must be dedicated T1 line or above
Must have a dedicated phone line at the front of the room to make and take calls directly.
Tables set up in the rear of the room

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1. Rates quoted are applicable _____ days pre-meeting. (Comment) (Required)
2. Rates quoted are applicable _____ days post-meeting. (Comment) (Required)
3. Web address for meeting space detail? (Comment) (Required)
4. Will you comp or discount 1 room per night for staff? (Comment) (Required)
5. Do you have a dedicated T1 line in the meeting space?
Is it capable of doing video live streaming with a bandwidth of 1 meg up and down? (Comment) (Required)
6. Patch into house sound cost (Comment) (Required)
7. Screen 12x12 cost (Comment) (Required)
8. Phone line cost: Need to be able to use credit card terminal in the room (Comment) (Required)
9. Wireless connection for two computers in the meeting room (Comment) (Required)
10. Can group bring in own Food and Non Alcohol Drinks (Comment) (Required)
11. Do you have a restaurant that provides lunch?
If so how many does the restaurant seat and what are the hours? (Comment) (Required)
12. Please select your current Forbes and/or AAA Rating? (Multiple choice) (Required)
 - ☐ 1 Star
 - ☐ 2 Star
 - ☐ 3 Star
 - ☐ 4 Star
 - ☐ 5 Star
 - ☐ Not Rated - Star
 - ☐ 1 Diamond
 - ☐ 2 Diamond
 - ☐ 3 Diamond
 - ☐ 4 Diamond
 - ☐ 5 Diamond
 - ☐ Not Rated - Diamond
13. Will the meeting room rentals be waived? If not, what rates will apply? (Comment) (Required)
14. Do you have internet access available in the rooms? Is it wireless? What is the cost? What is the type and cost of internet access in meeting rooms? Will any internet costs be waived for this group? (Comment) (Required)
15. What are your additional charges (ie Maid, portorage, resort fees, etc.)? Please include with amounts and inclusions and note which charges are mandatory. (Comment) (Required)
16. What is your nearest major airport and what is the distance (both miles and time)? What are the round trip shuttle and/or taxi costs? (Comment) (Required)
17. What amenities and activities does your hotel have on or near the property? (Comment) (Required)
18. What renovations have your property either recently completed or has on schedule? (Comment) (Required)
19. HelmsBriscoe will be paid a placement fee which is non-cancelable and non transferable to any other party for the booking of this meeting. HelmsBriscoe is acting with full consent and the client is aware of the placement fee payable to HelmsBriscoe by your organization. (Multiple choice) (Required)
 - ☐ I agree that HelmsBriscoe will be paid a placement fee
20. Indicate your agreement to the placement fee by providing your name, title and the date of your response in the area below. (Comment) (Required)
21. Accounts Payable Contact First & Last Name: (Comment) (Required)
22. Accounts Payable Phone Number: (Comment) (Required)
23. Accounts Payable Email Address: (Comment) (Required)
24. Accounts Payable Fax: (Comment) (Required)
25. Please indicate in the space below your contact name, hotel address, phone number, and email address - if it differs from the contact information on the response sheet provided in this RFP. (Comment)
26. Staff Room Rate (Comment) (Required)

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27. How many Dining Facilities and Bars on Property (Comment) (Required)

28. Are there any special concessions and/or incentives you would like to offer this group? Please quote the value of the concessions (Comment) (Required)

29. Indoor or Outdoor Pool (Comment) (Required)

30. Total number of rooms

Single

Double

Suites (Comment) (Required)

31. If reward points are offered to the end user by the brand/hotel, matching points will also be awarded to the HelmsBriscoe Associate (Comment) (Required)